**BEAUFRONT FIRST SCHOOL - CONSENT FORM FOR A SPECIFIC EVENT**

**Permission to use your child’s photograph or images in a video / film**

Occasionally, our school may be visited by the media who will take photographs or film footage of a high profile event, or to celebrate a particular achievement. Pupils will often appear in these images, which may appear in local or national newspapers or on televised news programmes. One such event is to take place and I am writing to inform you of this and ask permission for your child’s involvement.

Description / Date of event \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Purposes for which the\* photograph / \*video footage / \*name will be used

(\**Please delete the option which does not apply*).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Description of coverage (which newspapers/TV channels)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Please note that once a photograph appears in the media the school has no control over who else may use the images / storyline).

It is important that we protect your child’s interests, respect your wishes and comply with the General Data Protection Regulations. Please read the enclosed Conditions of Use before answering the question below and signing and dating this form. Please return the completed form (one for each child) to school as soon as possible.

May we allow your child to appear in the media coverage as described above

 YES / NO (please circle your response)

I have read and understand the conditions of use attached to this form.

Signature ………………………………………………………………(Parent/Carer)

Name (Please print) ……………………………**……………………………..(Parent/Carer)**

Date  **…………………………………………**

**CONDITIONS OF USE**

1. This form is valid for \*for the period of one school year /\*for this project only. Your consent will automatically expire after this time. (\**Please delete the option which does not apply*).
2. The school will not re-use any photographs or recordings of your child /young person that are incompatible with the original purposes explained to you.

1. The school will not include personal e-mail or postal addresses or telephone or fax numbers on video, on our website, in our school prospectus or in other printed publications.
2. If we use photographs of individual students, we will not use their full name in any accompanying text or caption.
3. If we use the full name of a student in the text, we will not use an accompanying photograph of the individual concerned in the article.
4. We may include pictures of students and teachers that have been drawn by pupils. We may use group or class photographs or footage with very general labels, such as ‘a science lesson’.
5. We will only use images of students who are suitably dressed.
6. Parents should note that websites can be viewed throughout the world and not just in the United Kingdom, where UK law applies.

**Notes on Use of Images by the Media**

If you give permission for your child’s image to be used by the media then you should be aware that:

* The media will want to use any printed or broadcast media pictures that they take alongside the relevant story;
* It is likely that they will wish to publish the child’s name, age and the school name in the caption for the picture (possible exceptions to this are large group or team photographs);

It is possible that the newspaper will re-publish the story on their website, or distribute it more widely to other newspapers.