



BEAUFONT FIRST SCHOOL, NURSERY AND BEFORE AND AFTER SCHOOL CLUB

Amibitious - Enthusiastic - Inspiring - Outstanding - Unique

CHARGING AND REMISSIONS POLICY

Version History

Version	Date	Author /contributor	Date approved	Approved by	Next review
1.5	October 2025	Neil Hanford	October 2025	Patrick Chapman	October 2026

Charging and Remissions Policy

1. Introduction

1.1 This policy sets out Beaufront First School's approach to charging and remissions, in accordance with Sections 449–462 of the Education Act 1996 and DfE guidance "Charging for school activities" (May 2018).

1.2 The purpose of this policy is to ensure that all children have equal access to the range of educational opportunities offered by the school, regardless of their family's financial circumstances.

1.3 We do not charge for activities within the school day that are part of the National Curriculum, or form part of the statutory Religious Education or collective worship.

1.4 However, there are a small number of activities which enrich the school's curriculum. We find it necessary to seek voluntary contributions towards these activities.

2. Voluntary Contributions

2.1 The school invites parents to give voluntary contributions to cover the cost of certain valuable educational activities. If we do not receive sufficient voluntary contributions to fund these activities, it may be necessary to withdraw or cancel the activity.

2.2 Where a parent is unable or unwilling to make a voluntary contribution, a fully inclusive approach will be taken. Either all children will take part, or the trip or activity will be cancelled. The

school will also seek alternative funding for children whose parents cannot or choose not to contribute.

2.3 The following is a list of additional activities organised by the school which may require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- Visits to museums
- Sporting activities
- Outdoor adventure activities
- Visits to the theatre
- Musical events
- Partnership or cultural events

3. Residential Visits

3.1 The school organises a residential visit during, or mainly during, school time to provide education directly related to the National Curriculum.

3.2 We ask for voluntary contributions to cover the cost of the visit.

3.3 As residential visits are often expensive, a phased payment schedule will be offered to all parents. Where parents foresee a difficulty in paying for a trip, they are asked to contact the Headteacher as soon as possible and in confidence.

3.4 The school will strive to find funding to cover the cost of the trip from another source. If no such funding can be found, it may be necessary to cancel the trip for all children.

4. Music Tuition

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or small group music tuition if this is not part of the National Curriculum. These lessons are delivered by a peripatetic music teacher outside of normal curriculum time, and the school makes a charge to cover these costs.

4.3 Parents receive full information about any optional music tuition at the start of each academic year.

5. Swimming

5.1 The school organises swimming lessons for all children. These take place in school time and are part of the National Curriculum.

5.2 We ask for voluntary contributions to cover the cost of swimming lessons and transport to and from the pool.

5.3 Parents are informed at the start of each term about the total cost of lessons and transport.

6. Fruit Scheme

6.1 Children in our Reception and Class 1 receive free fruit daily as part of the Government's School Fruit and Vegetable Scheme.

6.2 For children in Class 2 and above, parents may opt for their child to receive fruit daily for a small annual fee.

6.3 Parents are informed of the cost at the beginning of the school year.

7. Remissions

7.1 Parents in receipt of certain benefits (e.g., Income Support, Universal Credit, Income-based Jobseeker's Allowance, etc.) may be entitled to have charges remitted for board and lodging on residential trips where the activity is within the National Curriculum or part of a prescribed examination syllabus.

7.2 The Headteacher will consider any requests for remission in confidence.

7.3 The school may use Pupil Premium or hardship funds to support such cases.

8. Activities Outside Normal School Hours

8.1 Charges may be made for activities that take place outside normal school hours, such as after-school clubs, breakfast clubs, or holiday clubs, if these are not part of the National Curriculum.

8.2 The cost of these activities will be made clear in advance and will only reflect the cost of provision (e.g., staffing, materials, or transport).

9. Damage or Loss

9.1 The school may seek to recover the cost of deliberate or malicious damage to school property or the property of others.

9.2 This does not include accidental damage.

10. Monitoring and Review

10.1 This policy will be reviewed annually by the Headteacher and Governing Body.

10.2 Any changes will be communicated to parents via the school website and newsletters.

Approval and Review

Policy Reviewed By:	Headteacher: Mr N. Hanford
Approved By:	Chair of Governors: Patrick Chapman
Date Approved:	October 2025
Next Review Due:	October 2026